

The Wolf Meihack FUNCTION ROOM BOOKING

Name of Applicant: _____ Apt No: _____

Email: _____ Phone: _____

Booking		Furniture required	
Date	Start/End times	Trestle Tables Max 4	Plastic chairs Max 30

TERMS & CONDITIONS – CERESA FUNCTION ROOM

(Issued under the Strata Titles Act 1985 (WA) and the Ceresa Scheme By-laws)

Only current residents of Ceresa (owners or occupiers) may apply to use the Function Room, which forms part of the common property.

1. Booking Restrictions

When applying to book the Function Room, residents must note:

- a. The Function Room may not be used for functions open to the general public or for any commercial or business purpose.
- b. The maximum number of persons permitted in the Function Room is forty (40), in accordance with fire safety and other applicable regulations.
- c. Bookings must conclude by 10:00 pm
- d. A booking grants exclusive use of the Function Room only and does not include exclusive use of any other common property.
- e. Bookings may be made up to three (3) months in advance. Bookings will be allocated on a first come basis as long as the bond has been paid.

2. Resident Obligations

In accordance with the obligation not to interfere with the quiet enjoyment of other residents, the resident making the booking agrees to:

- a. Comply with the Strata Titles Act 1985 (WA), the Ceresa scheme by-laws, and any applicable guidelines or house rules.
- b. Ensure acceptable behaviour at all times and accept responsibility for the conduct of all guests.
- c. Ensure that noise levels are reasonable and do not cause nuisance or disturbance to other residents.
- d. Ensure all guests leave the Ceresa premises promptly and quietly at the conclusion of the function.
- e. Leave the Function Room in a clean, tidy, and undamaged condition.

- f. The room must be ready for the next user as soon as practicable after the function, and no later than 10:00 am the following day, or earlier if the room is booked for an earlier time.

3. Bond

A refundable bond of \$200 is payable by Electronic Funds Transfer to secure the booking. A booking is not finalised until the Building Manager has confirmed that the date does not clash with a previous booking and the bond has been received.

4. Breach of Conditions

Any breach of these terms and conditions, the scheme by-laws, or the Strata Titles Act 1985 (WA) may result in forfeiture of all or part of the bond.

5. Right to Intervene

The Council of Owners, the Strata Manager, or their nominated contractor(s) may require a function to be ended if these terms and conditions are breached or if the function causes nuisance, hazard, or unreasonable interference with other residents.

6. Damage and Costs

The resident who made the booking is responsible for the cost of any additional cleaning, repair of damage, or replacement of damaged or broken items caused by the resident or their guests, to the extent those costs exceed the bond amount.

7. Application Process

- a. Submit the completed application form to the Building Manager at BuildingManager@ceresa.com.au
- b. The Building Manager will confirm availability and, if available, forward the application to the Strata Manager at reception@richardsonstrata.com.au
- c. Once availability has been confirmed you should pay the bond using the details below.

8. Acceptance

Submission of an application and payment of the bond constitutes acceptance of these terms and conditions.

9. Declaration

I have read, understand, and agree to comply with the terms and conditions of use of the Function Room.

Signed: _____ Application Date: _____

Bond Payment Details

For direct deposit of bond funds, please pay to:

Account Name: **Owners of Ceresa SP 55597**

BSB: **186-300**

Account Number: **256048265**

Reference: *(Lot Number) Function Room Bond, Date*

Account to be used for Bond Refund

Account Name: _____

BSB: _____

Account Number: _____